

Butler County Board of Elections
Board Meeting Minutes
July 10, 2023

The Butler County Board of Elections met on Monday, July 10, 2023, at 9:00 a.m., for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member mariann penska, Member Chris Wunnenberg III, Director Nicole Unzicker, Deputy Director Eric Corbin, Ohio Democratic Party Representative, Kevin O'Neil, and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Chairman Cloud presented Document 1, Bills. Member penska moved to approve the bills on Document 1; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.



Regular Board Meeting Bills
Butler County Board of Elections


Chairman


Director

Grand Total \$ 370,243.35

Account / Vendor / Description	Amount
521000 - POSTAGE	
GRAPHIC VILLAGE LLC	
SUPPLEMENTAL CARDS POSTAGE	\$25,971.00
GRAPHIC VILLAGE LLC Total	\$25,971.00
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521000 - POSTAGE Total	\$25,971.00
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524000 - GAS/FUEL/OIL	
VOYAGER FLEET SYSTEM	
MAY 2023 FUEL	\$92.31
VOYAGER FLEET SYSTEM Total	\$92.31
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524000 - GAS/FUEL/OIL Total	\$92.31
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529000 - OTHER MATERIALS/SUPPLIES	
AMAZON CAPITAL SERVI	
ELECTION SUPPLIES	\$156.53
AMAZON CAPITAL SERVI Total	\$156.53
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DOMINION VOTING SYST	
100 PIGTAIL POWER CORDS	\$608.46
DOMINION VOTING SYST Total	\$608.46
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ERIC A CORBIN	
TEAM BUILDING SUPPLIES.6.13.20	\$128.24
ERIC A CORBIN Total	\$128.24
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HOME DEPOT	
ELECTION SUPPLIES	\$24.94
HOME DEPOT Total	\$24.94
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MENARDS	
PLANTER SUPPLIES	\$60.33
MENARDS Total	\$60.33
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NICOLE UNZICKER	
REIMBURSEMENT OFFICE CELEBRATION	\$23.12
NICOLE UNZICKER Total	\$23.12
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US BANK	
MAY23 ELECTION MEALS	\$1,021.18
US BANK Total	\$1,021.18
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THE MILLCRAFT PAPER	

Bills

Account / Vendor / Description	Amount
ELECTION SUPPLIES PAPER	\$365.50
THE MILLCRAFT PAPER Total	\$365.50
529000 - OTHER MATERIALS/SUPPLIES Total	\$2,388.30
530075 - TECHNOLOGY SUPPORT	
CADRE COMPUTER RESOU	
FIREWALL LICENSE	\$1,015.55
CADRE COMPUTER RESOU Total	\$1,015.55
DOMINION VOTING SYST	
2023-2024 SOFT-HARWARE LICENSI	\$336,100.00
DOMINION VOTING SYST Total	\$336,100.00
INSIGHT PUBLIC SECTO	
IVANTI SOFT SUPPORT	\$1,691.00
INSIGHT PUBLIC SECTO Total	\$1,691.00
530075 - TECHNOLOGY SUPPORT Total	\$338,806.55
530500 - TRAVEL & TRAIN EXPENSE	
US BANK	
DEPOSIT SOS CONFERENCE	\$263.98
US BANK Total	\$263.98
530500 - TRAVEL & TRAIN EXPENSE Total	\$263.98
530550 - EMPLOYEE JOB RELATED MILEAGE	
KATHARINE TURNER	
NURSING HOME PACKETS	\$19.65
KATHARINE TURNER Total	\$19.65
530550 - EMPLOYEE JOB RELATED MILEAGE Total	\$19.65
536000 - OTHER CONTRACT SVCS	
APG OFFICE FURNISHIN	
DELIVERY AND INSTALL FURNISHINGS	\$1,339.23
APG OFFICE FURNISHIN Total	\$1,339.23
MILLENNIUM BUSINESS	
FLEX COPIES	\$458.76
MILLENNIUM BUSINESS Total	\$458.76
TOTAL SECURITY	
RELOCATED EQUIPMENT	\$903.57
TOTAL SECURITY Total	\$903.57
536000 - OTHER CONTRACT SVCS Total	\$2,701.56
Grand Total	\$370,243.35

Chairman Cloud presented Document 2, minutes of the June 5, 2023, meeting. Member Wunnenberg moved to approve June 5, 2023, meeting minutes on Document 2; seconded by Chairman Cloud. Roll Call:

Chairman Cloud yea
 Member penska abstain
 Member Hall absent
 Member Wunnenberg yea
 All in favor; motion carried.

Director Unzicker acknowledged receipt of the following directive:

- 2023-09 General Voter Records Maintenance Program
- 2023-10 Updated Instructions on Data Collection and Cancellation Procedures
for Completion of 2019 National Change of Address (“NCOA”) Process
- 2023-11 Revised Form of the Ballot for the August 8, 2023 Special Election

Director Unzicker stated there are no advisories or memorandums.

Under New Business, Deputy Director Corbin presented Document 3, Voting Machine Allocation and Polling Places for the August 8, 2023, Special Election. Deputy Director Corbin stated that the allocation did not change from the original board approval. Member penska moved to Allocate Voting Units and Polling Places for the August 8, 2023, Special Election as listed on Document 3; seconded by Member Wunnenberg. Roll Call:

- Chairman Cloud yea
- Member penska yea
- Member Hall absent
- Member Wunnenberg yea

All in favor; motion carried.

Director Unzicker presented Document 4, Election Day Ballot Order for the August 8, 2023, Special Election. Director Unzicker stated the ballot order did not change from the original board meeting. Member penska moved to Allocate Paper Ballots for the August 8, 2023, Special Election as listed on Document 4; seconded by Member Wunnenberg. Roll Call:

- Chairman Cloud yea
- Member penska yea
- Member Hall absent
- Member Wunnenberg yea

All in favor; motion carried.

Deputy Director Corbin presented Document 5, Voting Machine Allocation and Polling Places for the November 7, 2023, General Election. Deputy Director Corbin stated the only difference is that some voter counts did change. The same polling locations are being used in the August 8, 2023, Special Election and the November 7, 2023, General Election. Member penska moved to Allocate Voting Units and Polling Places for the November 7, 2023, General Election as listed on Document 5; seconded by Member Wunnenberg. Roll Call:

- Chairman Cloud yea
- Member penska yea
- Member Hall absent
- Member Wunnenberg yea

All in favor; motion carried.

Director Unzicker presented Document 6, Election Day Ballot Order for the November 7, 2023, General Election. Director Unzicker stated that the number of ballots is the same amount as the August 8, 2023, Special Election. Member penska moved to Allocate Paper Ballots for the November 7, 2023, General Election as listed on Document 6; seconded by Member Wunnenberg. Roll Call:

- Chairman Cloud yea
- Member penska yea
- Member Hall absent
- Member Wunnenberg yea

All in favor; motion carried.

Deputy Director Corbin presented Document 7, Approve Written Authorization to Outsource the printing and mailing of the absentee ballots for the November 7, 2023 General Election. Deputy Director Corbin stated that the authorization is the same as used in the past, meeting the Ohio Secretary of State’s requirements. Member penska moved to approve the Request of Authorization to Outsource Absentee Ballots for the November 7, 2023, General Election as listed on Document 7; seconded by Member Wunnenberg. Roll Call:

- Chairman Cloud yea

Member penska yea
 Member Hall absent
 Member Wunnenberg yea
 All in favor; motion carried.

Director Unzicker presented Document 8, Candidates to be Certified to the November 7, 2023, General Election. Director Unzicker stated the candidates have met the statutory requirements to appear on the ballot. Member penska moved to certify the candidates as listed on Document 8; seconded by Member Wunnenberg. Chairman Cloud asked if there were any comments or questions. Member Wunnenberg asked when the filing deadline date is for the November 7, 2023, General Election. Deputy Director Corbin stated the deadline is August 9, 2023, for candidates and ballot issues to file to appear on the November 7, 2023, General Election. Roll Call:

Chairman Cloud yea
 Member penska yea
 Member Hall absent
 Member Wunnenberg yea
 All in favor; motion carried.



November 7, 2023 General Election
 Board Certification

Candidates

The following candidates have met the statutory requirements.

Certified *ML 7-10-23*
 Admin. Sign & Date

Hamilton City Council Member

- Susan Vaughn

Village of Millville Mayor

- Curt Pennington

Village of Seven Mile Mayor

- Melissa Mick

Fairfield Township Fiscal Officer

- Libra K. Henry
- Shelly L. Schultz

Hanover Township Trustee

- Larry Miller

Morgan Township Fiscal Officer

- Christina Cox

Oxford Township Trustee

- Kate Rousmaniere

St. Clair Township Fiscal Officer

- Douglas M. Wheelright

St. Clair Township Trustee (Full term commencing 1/1/2024)

- Judy L. Valerio

Ross Local School District Board of Education Member

- Gregory Young

Talawanda City School District Board of Education Member

- Rebecca Howard

Deputy Director Corbin presented Document 9, Sufficient Ballot Issue for the November 7, 2023, General Election. Deputy Director Corbin stated the ballot issue has met the statutory requirements to appear on the ballot. Member penska moved to certify the ballot issue as

listed on Document 9; seconded by Member Wunnenberg. Chairman Cloud asked if there were any comments or questions. Member penska asked if the local option was for a street food vendor or liquor. Deputy Director Corbin stated the ballot issue is for liquor at a particular address. Roll Call:

Chairman Cloud yea
Member penska yea
Member Hall absent
Member Wunnenberg yea

All in favor; motion carried.



November 7, 2023 General Election
Sufficient Ballot Issue

Ballot Issue

All statutory requirements have been satisfied.

Certified MS 7-10-23
Admin. Sign & Date

Local Option – Don Julio Street Food, L.L.C (Monroe2)

- Approved by County Prosecutor on May 31, 2023.
- Approved by the Ohio Secretary of State on June 14, 2023.

Under General Updates, Director Unzicker stated that the state petitions came Friday, July 7, 2023, and Butler County received approximately 19,000 signatures. Also, the board expects an additional 5,000 signatures for the An Act to Control and Regulate Adult Use Cannabis Issue. Chairman Cloud asked when the petitions are due back to the state. Director Unzicker stated the petitions are due back Thursday, July 20, 2023. She said the staff is prepared to work overtime to meet the deadline.

Deputy Director Corbin stated the state budget was passed with a provision allowing boards of elections to start the official certification of the election as early as five days instead of eleven days after the election. He said an updated board meeting schedule will be presented at the next board meeting.

Member penska asked how was team building day. Director Unzicker stated that the day went very well. The staff enjoyed the activities and has already provided suggestions for next year's team building day.

Member Wunnenberg suggested the staff attend a Conflict Resolution seminar. Director Unzicker stated that Deputy Director Corbin and herself will attend the seminar on Wednesday, August 2, 2023, in West Chester.

With no further business, Member penska moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:17 a.m.

Frank Cloud, Chairman

Nicole Unzicker, Director

Absent

Todd Hall, Member

Chris Wunnenberg III, Member

mariann penska, Member